

PUGIN ROOM

Rates valid from 30 March 2026

	Period of hire ¹	Capacity ² minimum / maximum	Room hire ³		Minimum catering spend ⁴	Mandatory service charge ⁵
			Full tariff	UK Registered Charity tariff		
Thursdays from 6:00 PM, Fridays and Saturdays, and other days during Parliamentary recesses						
Evening reception <i>canapés or bowl food</i>	<i>4 hrs between</i> 6:00 PM – 11:00 PM ⁶	48 / 60	£1,500	£900	£1,488	+ 12.5%
Seated dinner	<i>4 hrs between</i> 6:00 PM – 11:00 PM ⁶	14 / 18	£1,500	£900	£864	+ 12.5%
Fridays and Saturdays, and other days during Parliamentary recesses						
Standing breakfast	8:00 AM – 11:00 AM	42 / 60	£1,500	£900	£924	+ 12.5%
Seated breakfast	8:00 AM – 11:00 AM	13 / 18	£1,500	£900	£277	+ 12.5%
Seated lunch	12:00 PM – 4:00 PM	13 / 18	£1,500	£900	£693	+ 12.5%
Afternoon reception <i>canapés or bowl food</i>	<i>4 hrs between</i> 12:00 PM – 5:00 PM ⁶	42 / 60	£1,500	£900	£1,302	+ 12.5%
Standing afternoon tea	<i>4 hrs between</i> 12:00 PM – 5:00 PM ⁶	42 / 60	£1,500	£900	£1,176	+ 12.5%
Seated afternoon tea	<i>4 hrs between</i> 12:00 PM – 5:00 PM ⁶	13 / 18	£1,500	£900	£353	+ 12.5%

1. Period of hire is the total time you have access to the room, to include any set up and breakdown requirements | 2. recommended minimum/contracted maximum | 3. inclusive of VAT | 4. calculated based on recommended minimum capacity, inclusive of VAT – regardless of any eligible discount and excluding service charge | 5. payable on all food and beverage spend | 6. 5-hour period of hire available for additional fee | NB. weekend labour supplement applied to events commencing from 3:00 PM on Fridays and all-day Saturday